



Registered Office: 11, Station Road, Burmamines, Jamshedpur - 831007  
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**NOTICE OF THE 54th ANNUAL GENERAL MEETING (AGM),  
REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

NOTICE IS HEREBY GIVEN THAT the 54th Annual General Meeting of the Company will be held on Thursday, July 27, 2017 at 12.30 p.m at Main Hall, Beldih Club, Northern Town, Jamshedpur- 831001. The Notice of the meeting setting out the business to be transacted has been sent to the Members along with the Annual Report for FY 2016-17.

The Notice of 54th Annual General Meeting and Annual Report have been sent in electronic mode to members whose e-mail ids are registered with the Company and the Depository Participant (s). For members who have not opted for e-copy, physical copies of the notice of 54th AGM along with Annual Report are sent to all members at their registered address.

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members the facility to cast their vote electronically on all the resolutions set forth in the notice convening the AGM. Mr. P. K. Chakravarty, Practicing Company Secretary of M/s. P.K. Singh & Associates has been appointed as a Scrutinizer to scrutinize the remote e-voting and ballot process in a fair and transparent manner.

The details as required under the aforesaid provision are given hereunder.

- i) Date and time of commencement of Remote E-voting : Monday, July 24, 2017, 9:00 AM
- ii) The Remote E-voting shall end on Wednesday, July 26, 2017, 5:00 PM
- iii) The person whose name is recorded in the register of members or in the register of Beneficial owners maintained by the Depositories as on the cut-off date i.e. July 20, 2017 only shall be entitled to avail the facility of Remote E-voting as well as voting in the AGM.
- iv) Any person, who acquires shares of the Company and become Member of the Company after the dispatch of the Notice of the AGM may obtain the Login ID and Password by following procedure as mentioned in the notice of the AGM or sending request at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or [evoting@trf.co.in](mailto:evoting@trf.co.in)
- v) Voting through Remote E-voting shall not be allowed beyond 5:00 PM on Wednesday, July 26, 2017. The E-voting Module will be disabled by NSDL, for voting thereafter.
- vi) Those Shareholders who do not have the facility to vote through Remote E-voting can exercise their vote through the Ballot papers sent along with the Annual Report. The duly completed Ballot should reach the Scrutinizer at the registered office of the Company by July 26, 2017, 5 P.M.
- vii) The facility of voting through Polling paper would be available at the venue of the AGM for the members who have not cast their vote through e-voting or ballot.
- viii) The Notice of 54th AGM and Annual Report are available on the Company's website [www.trf.co.in](http://www.trf.co.in).
- ix) The members who have cast their vote by remote e-voting or ballot prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- x) For electronic voting instructions, Members may go through the instructions in the Notice of the 54th AGM and in case of any queries/grievances connected with remote e-voting, Members may refer the Frequently Asked Questions (FAQs) and e-voting Manual for Shareholders available at the Downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990.
- xi) In case of any difficulty/ grievance, Shareholders may contact: Mr. Tarun Kumar Srivastava, Company Secretary, TRF Limited, 11, Station Road, Burmamines, Jamshedpur-831007. Email : [investors@trf.co.in](mailto:investors@trf.co.in); [evoting@trf.co.in](mailto:evoting@trf.co.in) Ph No. : 91-657-3046326.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and rules made there under and regulation 42(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer books of the Company will remain closed from Tuesday, July 18, 2017 to Thursday, July 20, 2017 (both days inclusive) for the purpose of the 54th AGM of the Company.

Place : Jamshedpur  
Date : July 4 , 2017

For TRF Limited  
Tarun Kr Srivastava  
Company Secretary